

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
October 29th, 2024

Present: Laurie L., Kelly N., Judy S., Jamie S., Gloria W.

Present by Microsoft Teams: Kym N.

Absent with regrets: Brad K., Nick K., Patrick W.

1) Call to Order:

The meeting was called to order at 6:25 p.m. by Kelly N.

2) Guest:

3) Additions to Agenda:

Kelly N. – 12.5 Project Update

Kelly N. – 12.6 Attending Meetings

4) Adoption of Agenda:

Kym N. motioned to accept the amended agenda as presented. No opposition. Carried.

5) Approval of Previous Minutes:

6) Business arising from the Minutes:

7) Financial Reports:

A discussion was held regarding the possibility of simplifying the presentation of the financials. The consensus was to keep it as is.

Jamie S. motioned to accept the financial reports for September 2024 as presented by Gloria W. No opposition. Carried.

8) Correspondence:

8.10.1 – MAR 2023 Audit Letter

Gloria W. will forward the letter to the accountants.

8.10.2 – CDR Report AHS

For information.

9) CAO Report October 2024:

For information.

10) Director of Resident Care Report August/September 2024:

For information

11) Policies:

12) New Business:

12.1 – Board/Staff/Resident Christmas Party – December 11th at 5:00 p.m.

For information.

12.2 – Changes in Staff Direction.

For information.

12.3 – PDL Budget 2025

Jamie S. moved for a 4% rent increase. No opposition. Carried.

Gloria W. will complete a projection for a 1.5% wage increase, with reserves being held at \$115,000.00.

This information will be emailed to Board members for a motion.

12.4 PHS 4 Budget 2025

Judy S. moved to approve a 5% rent increase. No opposition. Carried.

12.5 Project Update

All documents have been submitted.

12.6 Attending Meetings

Jamie S. moved that a letter from the Board regarding participation in the meetings be directed to all the municipalities. No opposition. Carried.

Laurie L. made a motion that a policy be drafted to amend the by-law (policy) for quorum, possibly, Town (1), County (2), and a Village that pays the most in requisitions or one of the other villages for at least four votes and to possibly add email votes. No opposition. Carried.

13) Closed Meeting:

14) Motions Coming from a Closed Meeting:

15) Next Meeting: November 26th, 2024, 6:00 p.m., Peter Dawson Lodge and Microsoft Team.

16) Adjournment:

The meeting was adjourned at 7:41 p.m. by Kelly N. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation